

AANR-SW GENERAL RULES

The following rules were passed by the AANR-SW General Assembly or Board of Directors.

A general rule is to be followed by the members, officers, and directors of the Association until such rule is amended or repealed.

A general rule may be amended or repealed by the General Assembly if the General Assembly passed that rule, or may be amended or repealed by the Board of Directors if the Board of Directors passed that rule.

Rule 1. Convention.

The Annual Convention shall be held each year in June.
(2010 Midwinter Board Meeting)

Rule 2. Bank Authorization.

The President, Vice-President, and Secretary/Treasurer are authorized to sign resolutions, documents, and signature cards with the Association's depository bank to authorize access to funds, expenditures, and payments in accordance with the Bylaws and Procedure Manual, and said officers may change depository banks if deemed necessary and convenient, provided that the new depository bank be insured by federal agencies.
(1999 In-Board Meeting)

Rule 3. Parliamentarian.

A Parliamentarian shall be hired or appointed for future Board of Directors Meetings and General Assembly Meetings and their expenses shall be paid.
(2001 General Assembly)

Rule 4. AANR and AANR-SW Logo.

The Board of Directors shall take appropriate action to prevent unauthorized use of the AANR and AANR-SW logos or names.
(2002 Out-Board Meeting)

Rule 5. Expense Reimbursement.

All out-of-pocket expenditures of personal funds on behalf of the association shall be submitted for reimbursement. An original of the invoice or receipt must be marked as paid and a copy of the cancelled personal check or credit card receipt be provided along with the invoice or receipt.

(2010 Midwinter Board Meeting)

Rule 6. Recognition of Past Officers, Directors, and Trustees.

At all future AANR-SW General Assembly and Midwinter Board Meetings the Chair shall recognize all Past Officers, Directors, and Trustees of the Association who are present.

(2008 General Assembly)

Rule 7. Nude Racing Series Awards.

The 5K racing series annual male and female overall winner awards shall be named the "Murry Conarroe Excellence in Nude Racing Award." Each award shall be a trophy or like item engraved with the name of the winner as determined by the 5K Racing Coordinator.

(2010 Midwinter Board Meeting)

Rule 8. Website Posting.

Put the Articles of Incorporation, Amended Articles of Incorporation, Certificate of Formation, any amended Certificate of Formation, any Restated Certificate of Formation, Bylaws, Procedure Manual (with the exception of the Honorary Awards Roster), and the General Rules of the Association on the official AANR-SW website.

(2005 Midwinter Board Meeting; amended 2010 Out-Board Meeting)

Rule 9. General Rules Document.

Establish a "general rules" manual/document to be maintained by the Recording Secretary/Legislation Committee. This document shall be published and maintained in the same manner as the Procedure Manual.

(2010 Midwinter Board Meeting)

Rule 10. Regular Board Meetings.

In addition to the regular meeting of the Board of Directors as provided in the Bylaws, the Board shall meet annually immediately before, and at the same place, as the General Assembly, and shall also meet annually between November 1 and April 1 at a time and place selected by the President.

(2010 Out-Board Meeting)

Rule 11. Meeting Rules and Order of Business.

The following MEETING RULES AND ORDER OF BUSINESS shall be followed at all AANR-SW Board meetings and meetings of the membership in the future:

MEETING RULES AND ORDER OF BUSINESS

**TO BE FOLLOWED AT ALL
AANR-SW BOARD OF DIRECTORS MEETINGS
AND
MEMBERSHIP MEETINGS**

Announcements and communications shall be made at the opening of a meeting. Only the Recording Secretary shall record a meeting on electronic media. No other electronic recording devices shall be allowed in a meeting.

Officers and Board members are to be available before and after a meeting for a reasonable period to answer questions. Committee Chairs, at the request of the President, are to be available after a meeting for a reasonable period to answer questions.

The AANR-SW President shall preside at all meetings and may acknowledge speakers in the audience during a meeting.

Unless specifically addressed by the AANR-SW Bylaws, Procedure Manual, or General Rules, all business shall be conducted in accordance with ROBERT'S RULES OF ORDER, Newly Revised.

MOTION PROCEDURES:

All motions are to be written on official AANR-SW Motion Forms and forwarded to the President.

When a motion is on the floor:

- Floor debates on motions (with the exception of a motion to approve the budget) shall be limited to ten minutes (five minutes in support of the motion and five minutes opposed to the motion) to be controlled by the initial speakers on both sides.
- Discussions on resolutions shall be limited to ten minutes.
- Speakers shall address their comments to the Chair.
- Speakers shall be restricted to one speech until other speakers have been heard, unless called upon for questioning.
- Speakers shall be recognized by the Chair to speak alternately for or against a pending motion.
- A member speaking in debate may not conclude his or her remarks by “moving the previous question.”
- Any member may “move the previous question,” which immediately stops debate. Such motion requires a second, is not debatable, and requires a two-thirds vote to pass. If the motion passes, the underlying motion is immediately voted upon.

The Recording Secretary shall record the vote on the Motion Form.

OFFICER AND COMMITTEE REPORTS:

All officer and committee reports not previously circulated are to be presented to the Recording Secretary for distribution to Officers, Directors, Committee Chairs, and members in attendance at the meeting. **Previously circulated reports shall not be read aloud. Printed copies of reports shall be available for those in attendance.**

Officer and committee chair presentations shall be limited to 10 minutes, but the President may extend such time limit when the President believes it is in the best interest of the Association to do so. All written officer and committee reports submitted at the meeting without objection shall be automatically accepted and entered into the record of the meeting.

(2010 Out-Board Meeting)